

## NOTICE

Notice is hereby given that the 7th Annual General Meeting (“AGM”) of Vineet Laboratories Limited will be held on Thursday, September 28, 2023 at 9.30 AM at Minerva Coffee Shop, 3rd Floor, Beside Sanjeevini Hospital, Kiran Nagar, Doctors’ Colony, Kothapet, Hyderabad, Telangana 500 035 to transact the following businesses:

### ORDINARY BUSINESS

- 1. To receive, consider, and adopt the Audited Financial Statements for the financial year ended March 31, 2023**

*To receive, consider, and adopt the Audited Financial Statement of the Company for the financial year ended March 31, 2023, together with the Reports of the Board of Directors and the Auditors thereon and, in this regard, to consider and if thought fit, to pass the following resolution as Ordinary Resolution:*

**“RESOLVED THAT** the audited financial statement of the Company for the financial year ended March 31, 2023 and the reports of the Board of Directors and the Auditors thereon, as circulated to the members, be and are hereby considered and adopted.”

- 2. To appoint Mr. Gaddam Venkata Ramana (DIN: 00031873), who retires by rotation as a director**

*In this regard, to consider and if thought fit, to pass the following resolution as an Ordinary Resolution:*

**“RESOLVED THAT** Mr. Gaddam Venkata Ramana (DIN: 00031873) be and is hereby appointed as a Director of the Company, liable to retire by rotation”.

### SPECIAL BUSINESS

- 3. To ratify the remuneration of Cost Auditors for the financial year 2023-24.**

To consider and if thought fit, to pass with or without modification(s), the following resolution as Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the remuneration of Rs.60,000/- (Rupees Sixty Thousand Only) excluding applicable taxes and out-of-pocket expenses, as approved by the Board of Directors of the Company, to be paid to M/s KJU & Associates., Cost Accountants (Registration No. 000474), the Cost Auditors appointed by the Board of Directors, to conduct

the audit of cost records of the Company for the financial year ending March 31, 2024, be and is hereby ratified.”

**4. To approve existing as well as new material related party transactions with Organo Metallics Private Limited**

To consider and if thought fit, to pass with or without modification(s), the following resolution as Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Regulation 23(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended from time to time, (“SEBI Listing Regulations”), the applicable provisions of the Companies Act, 2013 (“Act”) read with Rules made thereunder, other applicable laws/statutory provisions, if any, (including any statutory modification(s) or amendment(s) or re-enactment(s) thereof, for the time being in force), the Company’s Policy on Related Party Transactions, and subject to such approval(s), consent(s), permission(s) as may be necessary from time to time and basis the approval and recommendation of the Audit Committee and the Board of Directors of the Company, the approval of the Members of the Company be and is hereby accorded to the Company to enter into and/or continue the Material Related Party Transaction(s)/ Contract(s)/ Arrangement(s)/ Agreement(s) (whether by way of an individual transaction or transactions taken together or series of transactions or otherwise) with Organo Metallics Private Limited, an entity falling within the definition of ‘Related Party’ under Section 2(76) of the Act and Regulation 2(1)(zb) of the SEBI Listing Regulations, on such material terms and conditions as detailed in the explanatory statement to this resolution and as may be mutually agreed between the related party and the Company, for the financial year 2023-24 , such that the maximum value of the Related Party Transactions with such party, in aggregate, does not exceed value as specified under each category for the financial year, provided that the said contract(s)/arrangement(s)/ transaction(s) shall be carried out in the ordinary course of business of the Company and in respect of transactions with related parties under Section 2(76) of the Act, are at arm’s length basis.”

**“RESOLVED FURTHER THAT** the Board of Directors of the Company (hereinafter referred to as ‘Board’ which term shall be deemed to include the Audit Committee of the Company and any duly constituted/to be constituted Committee of Directors thereof to exercise its powers including powers conferred under this resolution) be and is hereby authorised to do all such acts, deeds, matters, and things as it may deem fit at its absolute discretion and to take all such steps as may be required in this connection including finalizing and executing necessary documents, contract(s), scheme(s),

agreement(s) and such other documents as may be required, seeking all necessary approvals to give effect to this resolution, for and on behalf of the Company and settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all such decisions from powers herein conferred to, without being required to seek further consent or approval of the members and that the Members shall be deemed to have given their approval thereto expressly by the authority of this resolution.”

**“RESOLVED FURTHER THAT** all actions taken by the Board in connection with any matter referred to or contemplated in this resolution, be and are hereby approved, ratified, and confirmed in all respects.”

**5. To re-appoint and to fix remuneration of Mr. Gaddam Venkata Ramana (DIN: 00031873) as the Managing Director of the Company**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

**“RESOLVED THAT** pursuant to the provisions of Sections 196, 197, 198, 203 and other applicable provisions of the Companies Act, 2013 read with Schedule V of the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (including statutory amendments or re-enactments thereof for the time being in force), and such other rules, laws, regulations, guidelines or notifications as may be applicable and as per the Memorandum and Articles of Association of the Company, and pursuant to the recommendation of the Nomination and Remuneration Committee and the approval of the Board of the Directors of the company, the consent of the Members of the Company be and is hereby accorded to re-appoint Mr. Gaddam Venkata Ramana (DIN: 00031873) as Managing Director of the Company for a period of three years w.e.f. January 1, 2024 to December 31, 2026 at a remuneration of Rs.4,25,000/- (Rupees Four Lakhs Twenty Five Thousand Only) per month till the end of his tenure i.e., till December 31, 2026, notwithstanding that such remuneration may exceed the limits specified under Section 197 and Schedule V of the Act.”

**“RESOLVED FURTHER THAT** in the event of loss or inadequacy of profits in any financial year during the currency of the tenure of his service, the remuneration specified here-in above shall be paid as minimum remuneration as per the provisions of Section II of Part of II of Schedule V to the Act, including any statutory modification(s) thereof.”

**“RESOLVED FURTHER THAT** the Board (which will include its committee thereof) be and is hereby authorized to vary and / or revise the remuneration of

Mr. Gaddam Venkata Ramana (DIN: 00031873), Managing Director within the limits permissible under the Act.”

**“RESOLVED FURTHER THAT** any Director or the Company Secretary of the Company be and is hereby authorized to file the said resolution with the Registrar of Companies, Hyderabad, and do all such acts, deeds, and things and execute all such documents, instruments, and writings as may be required to give effect to the aforesaid Resolution.”

**6. To re-appoint and fix remuneration of Mr. Satyanarayana Raju Bhupathiraju (DIN: 02697880) as the Whole-Time Director of the Company**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution

**“RESOLVED THAT** pursuant to the provisions of Sections 196, 197, 198, 203 and other applicable provisions of the Companies Act, 2013 read with Schedule V of the Act and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (including statutory amendments or re-enactments thereof for the time being in force), and such other rules, laws, regulations, guidelines or notifications as may be applicable and as per the Memorandum and Articles of Association of the Company, and pursuant to the recommendation of the Nomination and Remuneration Committee and the approval of the Board of the Directors of the company, the consent of the Members of the Company be and is hereby accorded to re-appoint Mr. Satyanarayana Raju Bhupathiraju (DIN:02697880) as Whole Time Director of the Company for a period of three years w.e.f from January 1, 2024 to December 31, 2026 at a remuneration of Rs.3,25,000/- (Rupees Three Lakhs Twenty Five Thousand Only) per month till the end of his tenure i.e., till December 31, 2026, notwithstanding that such remuneration may exceed the limits specified under Section 197 and Schedule V of the Act.”

**“RESOLVED FURTHER THAT** in the event of loss or inadequacy of profits in any financial year during the currency of the tenure of his service, the remuneration specified here-in above shall be paid as minimum remuneration as per the provisions of Section II of Part of II of Schedule V to the Act, including any statutory modification(s) thereof.”

**“RESOLVED FURTHER THAT** the Board (which will include its committee thereof) be and is hereby authorized to vary and / or revise the remuneration of Mr. Satyanarayana Raju Bhupathiraju (DIN:02697880) within the limits permissible under the Act.”

**“RESOLVED FURTHER THAT** any Director or the Company Secretary of the

Company be and is hereby authorized to file the said resolution with the Registrar of Companies, Hyderabad, and do all such acts, deeds, and things and execute all such documents, instruments, and writings as may be required to give effect to the aforesaid Resolution.”

**7. To appoint Mr. Ranga Raju Alluri (DIN: 10044882) as Non-Executive Director (Promoter Category) of the Company**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 149, 152 and 160 and other applicable provisions of the Companies Act, 2013, read with the Companies (Appointment and Qualification of Directors) Rules, 2014 including any other statutory modification(s), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, and such other rules, laws, regulations, guidelines or notifications as may be applicable, and pursuant to the recommendation of the Nomination and Remuneration Committee and the approval of the Board of the Directors of the company, approval of the members be and is hereby accorded for the appointment of Mr. Alluri Ranga Raju (DIN: 10044882) as Non-Executive Director, not liable to retire by rotation, under Promoter category of the Company.”

“**RESOLVED FURTHER THAT** pursuant to Regulation 17 (1D) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the continuation of Mr. Alluri Ranga Raju (DIN: 10044882) as Non-Executive Director of the Company shall be subject to the approval of the shareholders in a general meeting at least once in every five years from the date of his appointment.”

“**RESOLVED FURTHER THAT** any Executive Director or the Company Secretary of the Company be and are hereby authorized to take all such steps as may be necessary, proper, and expedient to give complete effect to this resolution.”

Date : August 12, 2023  
Place: Hyderabad

By order of the Board  
For Vineet Laboratories Limited

Nirosha Ravikanti  
Company Secretary  
M.No: A68115

**NOTES:**

1. The relative Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in regard to the businesses as set out in Item Nos. 3 to 7 of the Notice along with the relevant details of Directors seeking appointment/re-appointment at the AGM as required by Regulations 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') and Secretarial Standard -2 on General Meetings issued by the Institute of Company Secretaries of India, are annexed hereto. The Directors have furnished consent / declaration for their appointment / re-appointment as required under the Companies Act, 2013 and the Rules thereunder.

2. **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER.**

Proxies, in order to be effective, must be received at the Company's Registered Office not less than 48 hours before the meeting. Proxies submitted on behalf of companies, societies, partnership firms etc. must be supported by appropriate resolution/authority, as applicable, issued on behalf of the nominating organization.

Members are requested to note that a person can act as a proxy on behalf of Members not exceeding 50 and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or Member.

3. Corporate Members intending to send their authorized representatives to attend the Annual General Meeting ('AGM') pursuant to Section 113 of the Act, are requested to send to the Company, a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the AGM.

4. In case of joint holders attending the AGM, only such joint holder who is higher in the order of names will be entitled to vote.

5. Members, Proxies and Authorized representatives are requested to bring the duly completed attendance slip enclosed herewith to attend the AGM.

6. Members seeking any information with regard to the accounts or any matter to be placed at the AGM, are requested to write to the Company on or before Saturday, September 23, 2023 through email on [investorcomplaints@vineetlabs.co.in](mailto:investorcomplaints@vineetlabs.co.in). The same will be replied by the

Company suitably.

DISPATCH OF ANNUAL REPORT THROUGH ELECTRONIC MODE:

7. In compliance with the MCA Circulars and SEBI Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 and SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023, Notice of the AGM along with the Annual Report 2022-23 is being sent only through electronic mode to those Members whose e-mail address is registered with the Company/Depository Participants. Members may note that the Notice and the Annual Report 2022-23 will also be available on the Company's website [www.vineetlabs.co.in](http://www.vineetlabs.co.in), websites of the Stock Exchanges, that is, BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com), respectively, and on the website of Company's Registrar and Transfer Agent, Venture Capital and Corporate Investments Private Limited ("VCC") at <https://www.vccipl.com/>.
8. For receiving all communication (including Annual Report) from the Company electronically:
  - a) Members holding shares in physical mode and who have not registered / updated their email address with the Company are requested to register / update the same by writing to the Company with details of folio number and attaching a self-attested copy of PAN card at [investorcomplaints@vineetlabs.co.in](mailto:investorcomplaints@vineetlabs.co.in) or to VCC at [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com).
  - b) Members holding shares in dematerialised mode are requested to register / update their email addresses with the relevant Depository Participant.
9. Record Date / Book Closure Date for the purpose of AGM: from September 20, 2023 to September 28, 2023 (both days included)
10. The members, who were allotted shares at the time of demerger from Ortin Laboratories Limited, and whose share certificates were returned back to the company are held in the dematerialized form for the benefit of such shareholders. The list of such members is available at <http://vineetlabs.co.in/images/pdf/other-information/DetailsofShareholders-August12-2023.pdf>
11. The following forms are available on the website of the company at <http://vineetlabs.co.in/other-information.html>

Form ISR-2 – For updation of signature

Form SH-13 – Request for Registering Nomination

Form SH-14 Request for Cancellation or Variation in Nomination

Form ISR-3 Declaration for opting out Nomination

Form ISR-4 Request for issue of duplicate share certificates and other service requests

12. In terms of Regulation 40(1) of SEBI Listing Regulations, as amended from time to time, securities can be transferred only in dematerialized form, except in case of request received for transmission or transposition of securities. The requests for effecting transfer/transmission/transposition of securities shall not be processed unless the securities are held in the dematerialized form. Transfer of equity shares in electronic form are affected through the depositories with no involvement of the Company. Members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company's Registrar and Transfer Agent, Venture Capital Corporate Investments Private Limited ("Registrar" or "RTA" or "VCCIPL") at [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com) for assistance in this regard.
13. Members are requested to note that, dividends if not encashed for a period of 7 years from the date of transfer to the Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund ("IEPF"). The shares in respect of such unclaimed dividends for 7 consecutive years are also liable to be transferred to the Demat account of the IEPF Authority. The details of the shareholders, who did not claim their dividend are available on the website of the company at <http://vineetlabs.co.in/Unpaid-and-Unclaimed-dividend-details-as-on-12-08-2023.html>
14. The Board of Directors has appointed Mr. Jineshwar Kumar Sankhala, Practicing Company Secretary (M.No. A21697; C P No. 18365), as the scrutinizer of the company to scrutinize the remote e-voting and voting at the AGM in a fair and transparent manner.
15. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or arrangements in which the Directors are interested under Section 189 of the Companies Act, 2013, will be available for inspection at the AGM.

**THE INSTRUCTIONS OF SHAREHOLDERS FOR REMOTE E-VOTING:**

**Step 1:** Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

**Step 2:** Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.



- (i) The voting period begins on **September 25, 2023 [9.00 A.M]** and ends on **September 27, 2023 [5.00 P.M]**. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the **cut-off date September 20, 2023** may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to **SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020**, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

**Step 1:** Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

- (iv) In terms of **SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020** on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to abovesaid SEBI Circular, Login method for e-Voting **for Individual shareholders holding securities in Demat mode CDSL/NSDL** is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with <b>CDSL Depository</b>	<ol style="list-style-type: none"> <li>1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or visit <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on Login icon and select New System Myeasi.</li> <li>2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly.</li> <li>3) If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></li> <li>4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page or click on <a href="https://evoting.cdslindia.com/Evoting/EvotingLogin">https://evoting.cdslindia.com/Evoting/EvotingLogin</a>. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders holding securities in demat mode with <b>NSDL Depository</b>	<ol style="list-style-type: none"> <li>1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and</li> </ol>

	<p>Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period.</p> <p>2) If the user is not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nSDL.com">https://eservices.nSDL.com</a>. Select “Register Online for IDeAS “Portal or click at <a href="https://eservices.nSDL.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nSDL.com/SecureWeb/IdeasDirectReg.jsp</a></p> <p>3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nSDL.com/">https://www.evoting.nSDL.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</p>
<p>Individual shareholders (holding securities in demat mode) login through their <b>Depository Participants (DP)</b></p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.</p>

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL**

<b>Login type</b>	<b>Helpdesk details</b>
Individual Shareholders holding securities in Demat mode with <b>CDSL</b>	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no.1800 22 55 33
Individual Shareholders holding securities in Demat mode with <b>NSDL</b>	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30.

**Step 2:** Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

(v) Login method for Remote e-Voting for **Physical shareholders and shareholders other than individual holding in Demat form.**

- 1) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- 2) Click on "Shareholders" module.
- 3) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 4) Next enter the Image Verification as displayed and Click on Login.
- 5) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- 6) If you are a first-time user follow the steps given below:

**For Physical shareholders and other than individual shareholders holding shares in Demat.**

PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Shareholders who have not updated their PAN with the Company/ Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
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Dividend Bank Details	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.
<b>OR</b> Date of Birth (DOB)	If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field.

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.

**(xvii) Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login will be mapped automatically & can be delinked in case of any wrong mapping.
- It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively, Non-Individual shareholders are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; [jinesh211@gmail.com](mailto:jinesh211@gmail.com) / [investorcomplaints@vineetlabs.co.in](mailto:investorcomplaints@vineetlabs.co.in) , if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

**PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL / MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.**

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to [investor.relations@vccipl.com](mailto:investor.relations@vccipl.com).
2. For Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP)
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at toll free no. 1800 22 55 33.

All grievances connected with the facility for voting by electronic means may be

addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL, ) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free no.1800 22 55 33.

16. The members who have cast their vote(s) by remote e-voting may also attend the Meeting but shall not be entitled to cast their vote(s) again at the Meeting. Once the vote on a resolution is cast by a member, whether partially or otherwise, the member shall not be allowed to change it subsequently or cast the vote again.
17. A member can opt for only single mode of voting per EVEN, i.e., through remote e-voting or voting at the Meeting. If member casts vote(s) by both modes, then voting done through remote e-voting shall prevail and vote(s) cast at the Meeting shall be treated as "INVALID".
18. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the **cut-off date, i.e., Wednesday, September 20, 2023** only shall be entitled to avail the facility of remote e-voting or for participation at the AGM and voting at AGM. A person, who is not a member as on the cut-off date, should treat the Notice for information purpose only.
19. Non-Resident Indian members are requested to inform VCC / respective DPs, immediately of:
  - Change in their residential status on return to India for permanent settlement.
  - Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.
20. The Attendance Slip, Proxy Form and the Route Map showing directions to reach the venue of the AGM along with indication of prominent landmark are annexed hereto.

**Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 and additional information as required under the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Circulars issued thereunder**

The following Statement sets out all material facts relating to the businesses mentioned under Item Nos. 3 to 7 in the Notice:

**Item No. 3**

The Board of Directors has, on the recommendation of the Audit Committee, approved the appointment and remuneration of the Cost Auditors to conduct the audit of the cost records of the Company, for the financial year ending March 31, 2024.

In accordance with the provisions of Section 148 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, the remuneration of Rs.60,000/- payable to the Cost Auditors, as recommended by the Audit Committee and approved by the Board of Directors of the Company, has to be ratified by the Members of the Company.

Accordingly, ratification by the Members is sought by the Board for the remuneration payable to the Cost Auditors for the financial year ending March 31, 2024 by passing an Ordinary Resolution as set out at Item No. 3 of the Notice.

None of the Directors, Key Managerial Personnel or their relatives, beyond the shares held by them, is concerned or interested, financially or otherwise, in the said resolution.

**Item No. 4**

The Securities and Exchange Board of India ("SEBI"), vide its notification dated November 9, 2021, has notified SEBI (Listing Obligations and Disclosure Requirements) (Sixth Amendment) Regulations, 2021 ("Amendments") introduced amendments to the provisions pertaining to the Related Party Transactions under the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"). The aforesaid amendments inter-alia included replacing of current threshold i.e. 10% (ten percent) of the listed entity's consolidated turnover, for determination of material Related Party Transactions requiring prior Shareholders' approval with the threshold of lower of Rs.1,000 crore (Rupees One thousand crore) or 10% (ten percent) of the annual consolidated turnover of the listed entity as per the last audited financial statements of the listed entity. Accordingly, the threshold for determination of material Related Party Transactions under Regulation 23(1) of the SEBI Listing Regulations has been reduced with effect from April 1, 2022.

Vineet Laboratories Limited ("the Company" or "Vineet") is an ISO 9001:2015 certified company specialized in pharmaceutical intermediates & fine chemicals. Vineet is widely acknowledged for its abilities in product development & process technology and therefore is the preferred source for many multinational companies for their outsourcing requirements.

In view of the changes in the threshold for determining the related party transactions that require prior shareholder approval and considering the fact that



the list of related parties will change dynamically with no action on the part of the Company and to facilitate seamless contracting and rendering/availing of product and services between the Company and “related parties”, the Company seeks the approval of the shareholders to approve entering into contracts/arrangements within the thresholds and conditions mentioned in the resolution. All the contracts/arrangements and the transactions with “related parties” are reviewed and approved by the Audit Committee.

**Transactions with Organo Metallica Private Limited:**

<b>Sr.No</b>	<b>Description</b>	<b>Particulars</b>
1.	Name of the related party	Organo Metallica Private Limited
2.	Nature of relationship [including nature of its interest (financial or otherwise)]	Related Party as per the Companies Act, 2013, Accounting Standards and Listing Regulations
3.	Name of the Director or Key Managerial Personnel, who is related, if any	Gaddam Venkata Ramana
4.	Type of the proposed transaction	Sale and Purchase of goods / services
5.	Nature, duration/tenure, material terms, monetary value and particulars of contract/ arrangement	Transactions in the normal course of business with terms and conditions that are generally prevalent in the industry segments that the Company operates in. Monetary value of transactions with a single related party subject to a maximum of Rs.25 Crores per annum through contracts/ arrangements which are entered for FY 2023-24
6.	Particulars of the proposed transaction	Sale and Purchase of goods / services
7.	Tenure of the transaction	For 1 year
8.	Value of the proposed transaction	maximum of Rs.25 Crores
9.	Percentage of the company's annual consolidated turnover, for the immediately preceding financial year, that is represented by the value of the proposed transaction	11.78%

**Transactions with Organo Metallics Private Limited:**

<b>Sr.No</b>	<b>Description</b>	<b>Particulars</b>
10.	Benefits of the proposed transaction	During the course of such transaction, the Company also leverages niche skills, capabilities and resources of entities
11.	Details of the valuation report or external party report (if any) enclosed with the Notice	Company's governance policies with respect to negotiation with third parties are followed for all contracts/ arrangements with related party as defined under SEBI Listing Regulations. These contracts/arrangements are approved by the Audit Committee on quarterly basis
12.	Following additional disclosures to be made in case loans, inter-corporate deposits, advances or investments made or given	
A.	Source of funds	Not Applicable
B.	In case any financial indebtedness is incurred to make or give loans, intercorporate deposits, advances or investment: <ul style="list-style-type: none"> <li>• Nature of indebtedness</li> <li>• cost of funds and</li> <li>• tenure of the indebtedness</li> </ul>	Not Applicable
C.	Terms of the loan, inter-corporate deposits, advances or investment made or given (including covenants, tenure, interest rate and repayment schedule, whether secured or unsecured; if secured, the nature of security)	Not Applicable

The said transaction(s)/contract(s)/arrangement(s) have been recommended by the Audit Committee and the Board of Directors of the Company for consideration and approval by the Members.

The Managing Director of the Company, Gaddam Venkata Ramana's son Lakshmi Varaprasad Gaddam is a director on the Board of Organo Metallics Private Limited; to the extent of their shareholding, if any, may be deemed to be concerned or interested, in the said transactions.

Save and except the above, none of the other Directors or Key Managerial Personnel of the Company or their respective relatives, is concerned or interested, financially or otherwise, in the resolution.

Pursuant to Regulation 23 of the Listing Regulations, Members may also note that no related party of the Company shall vote to approve the Ordinary Resolution set out at Item No. 4 whether the entity is a related party to the particular transaction or not. The Board commends the Ordinary Resolutions set out at Item No. 4 of the Notice for approval by the Members.

**Item No. 5**

Gaddam Venkata Ramana (DIN: 00031873) was appointed as the Managing Director of the Company in the Extra - Ordinary General Meeting held on January 1, 2021 for a term of three years w.e.f January 1, 2021 to December 31, 2023 at a remuneration of Rs.2,75,000/- per month. However, in the Annual General Meeting held on September 28, 2022, the shareholders have revised the monthly remuneration to Rs.4,25,000/- for the period between April 1, 2022 and December 31, 2023.

Since the tenure of Gaddam Venkata Ramana (DIN: 00031873) as the Managing Director of the Company ends on December 31, 2023, the Nomination and Remuneration Committee and the Board of Directors of the Company in its meetings held on August 12, 2023, recommended the re-appointment of Gaddam Venkata Ramana (DIN: 00031873) as the Managing Director of the Company for a term of three years w.e.f January 1, 2024 to December 31, 2026 at the same monthly remuneration of Rs.4,25,000/- subject to approval of the members in the ensuing Annual General Meeting.

Further, he also submitted that he is not disqualified to act as Director as per the provisions of sub-section (2) of Section 164 of the Companies Act, 2013. He also affirmed that he holds 8,30,207 equity shares of the Company as required under Regulation 7 of the SEBI (Prohibition of Insider Trading) Regulations, 2015.

**I. General Information**

Nature of industry	Pharmaceutical Industry
Date or expected date of commencement of commercial production.	The Company was originally incorporated as Vineet Laboratories Private Limited in the year 2003. The same was merged with Ortin Laboratories Limited in the year 2011. The commercial production in Vineet Laboratories Private Limited commenced in February 2007.
In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus.	Not Applicable

<b>Nature of industry</b>	<b>Pharmaceutical Industry</b>	
Financial performance based on given indicators - As per the Audited Financial Results for the FY ended on 31-03-2023	<b>Particulars</b>	<b>Rs. In Lakhs</b>
	Revenue from Operations	21229.33
	Other Income	12.30
	Total Income	21241.63
	Employees benefit expenses	600.29
	Depreciation & amortization expenses	237.26
	Other Expenses	2630.28
	Total Expenses	21038.64
	Profit before tax	202.99
Foreign investments or collaborations, if any.	None	

## II. Information about the appointee

Background details	Gaddam Venkata Ramana, aged about 54 years is having more than 3 decades of experience in the Pharma and Bulk Drug Industry. He is a Masters in Science in Chemistry
Past remuneration	Rs. 4,25,000 per month
Recognition or awards	–
Job profile and his suitability	Following a distinguished long service, Gaddam Venkata Ramana was appointed as the Managing Director of the Company and was entrusted with substantial powers of the management and was responsible for the general conduct and management of the business and affairs of the Company, subject to the superintendence, control and supervision of the Board of Directors of the Company
Comparative remuneration profile with respect to industry, size of the company, profile of the position and person	The remuneration of Gaddam Venkata Ramana is comparable to that drawn by the peers in the similar capacity in the industry and is commensurate with the size of the Company and diverse nature of its business.
Pecuniary relationship directly or indirectly with the company, or relation with the managerial personnel, if any	He is not related to any of the Directors and Key Managerial Personnel of the Company.

**III. Other Information:**

Reasons of loss or inadequate profits	During the financial year ended March 31, 2023, the profits of the Company may not be adequate due to consequential impact of COVID.
Steps taken or proposed to be taken for improvement	The Company has taken significant steps to reduce costs in line with the projected sales.
Expected increase in productivity and profits in measurable terms	During 2023-24, the management is taking all the steps to increase the business, turnover and the profit margin.

The Board recommends the Special Resolution set out at Item No. 5 of the Notice for approval of the Members.

Except Gaddam Venkata Ramana, none of the Directors, Key Managerial Personnel or their relatives, beyond the shares held by them, is concerned or interested, financially or otherwise, in the said resolution.

**Item No.6**

Satyanarayana Raju Bhupathiraju (DIN: 02697880) was appointed as the Whole Time Director of the Company in the Extra Ordinary General Meeting held on January 1, 2021 for a period of three years with effect from January 1, 2021 to December 31, 2023 at a remuneration of Rs.2,50,000/- per month. However, in the Annual General Meeting held on September 28, 2022, the shareholders have revised the monthly remuneration to Rs.3,25,000/- for the period between April 1, 2022 and December 31, 2023.

Since the tenure of Satyanarayana Raju Bhupathiraju (DIN: 02697880) as Whole Time Director of the Company ends on December 31, 2023, the Nomination and Remuneration Committee and the Board of Directors of the Company in its meetings held on August 12, 2023, recommended the appointment of Satyanarayana Raju Bhupathiraju as the Whole Time Director of the Company for a term of three years w.e.f January 1, 2024 to December 31, 2026 at the same monthly remuneration of Rs.3,25,000/-, subject to approval of the members in the ensuing Annual General Meeting.

Further, he also submitted that he is not disqualified to act as Director as per the provisions of sub-section (2) of Section 164 of the Companies Act, 2013. He also affirmed that he holds 5,19,487 equity shares of the Company as required under Regulation 7 of the SEBI (Prohibition of Insider Trading) Regulations, 2015.

**I. General Information**

<b>Nature of industry</b>	<b>Pharmaceutical Industry</b>	
Date or expected date of commencement of commercial production.	The Company was originally incorporated as Vineet Laboratories Private Limited in the year 2003. The same was merged with Ortin Laboratories Limited in the year 2011. The commercial production in Vineet Laboratories Private Limited commenced in February 2007.	
In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus	Not Applicable	
Financial performance based on given indicators - As per the Audited Financial Results for the FY ended on 31-03-2023	<b>Particulars</b>	<b>Rs. In Lakhs</b>
	Revenue from Operations	21229.33
	Other Income	12.30
	Total Income	21241.63
	Employees benefit expenses	600.29
	Depreciation & amortization expenses	237.26
	Other Expenses	2630.28
	Total Expenses	21038.64
Profit before tax	202.99	
Foreign investments or collaborations, if any.	None	

**II. Information about the appointee**

Background details	Satyanarayana Raju Bhupathiraju (DIN: 02697880), Whole Time Director, aged about 73 years is having more than 12 years of experience in the pharma industry.
Past remuneration	Rs. 3,25,000 per month
Recognition or awards	—
Job profile and his suitability	Following a distinguished 12 year long service, Satyanarayana Raju Bhupathiraju was appointed as Whole Time Director of the Company.

Comparative remuneration profile with respect to industry, size of the company, profile of the position and person	The remuneration of -Satyanarayana Raju Bhupathiraju is comparable to that drawn by the peers in the similar capacity in the industry and is commensurate with the size of the Company and diverse nature of its business.
Pecuniary relationship directly or indirectly with the company, or relation with the managerial personnel, if any	He is not related to any of the Directors and Key Managerial Personnel of the Company.

**III. Other Information:**

Reasons of loss or inadequate profits	During the financial year ended March 31, 2023, the profits of the Company may not be adequate due to consequential impact of COVID.
Steps taken or proposed to be taken for improvement	The Company has taken significant steps to reduce costs in line with the projected sales.
Expected increase in productivity and profits in measurable terms	During 2023-24, the management is taking all the steps to increase the business, turnover and the profit margin.

Hence, the Board recommends the Special Resolution set out at Item No. 6 of the Notice for approval of the Members.

Except Satyanarayana Raju Bhupathiraju, none of the Directors, Key Managerial Personnel or their relatives, beyond the shares held by them, is concerned or interested, financially or otherwise, in the said resolution.

**Item No:7**

As per Regulation 17 (1)(a) of SEBI (Listing Obligations and Disclosure Requirements Regulations), 2015, ('SEBI Listing Regulations) the Board of Directors of every listed Company shall have an optimum combination of Executive and Non-Executive directors and not less than fifty percent of the Board of Directors shall comprise of Non-Executive directors. Further, as per Regulation 17 (1) (c) of SEBI Listing Regulations, the Board of the top 2000 listed entities shall comprise of minimum six directors.

Accordingly, Ranga Raju Alluri (DIN: 10044882), who is one of the Promoters of the Company, was appointed as the Additional Director (Non-Executive Category) by the Board of Directors in its meeting held on August 12, 2023. His appointment as such was duly recommended by the Nomination and Remuneration Committee via its meeting held on August 12, 2023. As per Section 161 of the Companies Act, 2013, the tenure of Ranga Raju Alluri as Additional Director shall be up to the date of the ensuing annual general meeting.

Since Alluri Ranga Raju has expressed his intention to be the Non-Executive Director of the Company, your Company has received consent in writing from him to act as such as required under Section 160 of the Companies Act, 2013 read with Rule 13 of the Companies (Appointment and Qualifications of Directors) Rules, 2014. Further, he also submitted that he is not disqualified to act as Director as per the provisions of sub-section (2) of Section 164 of the Companies Act, 2013. He also affirmed that he holds 1,92,093 equity shares of the Company as required under Regulation 7 of the SEBI (Prohibition of Insider Trading) Regulations, 2015.

Accordingly, in terms of the requirements of the provisions of Companies Act, 2013, approval of the members of the Company is required for appointment of Alluri Ranga Raju (DIN: 10044882) as Non-Executive Director of the Company. His brief profile is given below for reference of the members.

Alluri Ranga Raju has gained vast knowledge in his twenty years of experience in infrastructure, realty and construction business. In addition, he is one of the promoters of the Company, whose best interest is already invested in the Company. Hence, the Board considers that his association would be of immense benefit to the Company and it is desirable to avail his services as Non Executive Director.

Hence, the Board commends the Ordinary Resolution set out at Item No. 7 of the Notice for approval by the Members.

Except Alluri Ranga Raju, none of the Directors, Key Managerial Personnel or their relatives, beyond the shares held by them, is concerned or interested, financially or otherwise, in the said resolution.



**DETAILS OF DIRECTORS SEEKING APPOINTMENT / RE-APPOINTMENT IN THE FORTHCOMING ANNUAL GENERAL MEETING**

[Pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 on General Meetings]

<b>Name of the Director</b>	<b>Gaddam Venkata Ramana</b>	<b>Satyanarayana Raju Bhupathiraju</b>	<b>Alluri Ranga Raju</b>
Director identification Number	00031873	02697880	10044882
Date of Birth (Age)	18-08-1968 (55 years)	25-05-1950 (73 years)	24-05-1974 (49 years)
Date of first appointment on the Board	01-01-2021	01-01-2021	12-08-2023
Educational Qualification	Post Graduate in Chemistry	Graduate	Diploma in Electricals
Experience (including expertise in specific functional areas) / Brief Resume	He has more than 3 decades of experience in Pharma & Bulk Drug Industry. He has good knowledge and is very familiar with the industry and having good relations with top management of the pharma giants.	He retired as a Gazetted Officer from the State Government. He has good experience in Administration and Finance.	He has 20 years of experience in infrastructure, realty and construction business.
Directorships held in other companies (excluding foreign companies)	Vineet Life Sciences Private Limited	Vineet Life Sciences Private Limited	Nil
Membership / Chairmanships of committees across companies (excluding foreign companies)	Nil	Nil	Nil

<b>Name of the Director</b>	<b>Gaddam Venkata Ramana</b>	<b>Satyanarayana Raju Bhupathiraju</b>	<b>Alluri Ranga Raju</b>
Relationship with other Directors, Manager and other Key Managerial Personnel of the Company	Nil	Nil	Nil
No. of shares held in the Company either by self or as a beneficial owner	8,30,207	5,19,487	1,92,093
Terms and Conditions of appointment / re-appointment	As per the Special Resolution set forth at Item No.5 of this Notice	As per the Special Resolution set forth at Item No. 6 of this Notice	As per the Ordinary Resolution set forth at Item No. 7 of this Notice
Name of listed entities from which the person has resigned in the past three years	Nil	Nil	Nil

For other details such as number of meetings of the Board attended during the year; remuneration last drawn & sought to be paid; and the manner in which the person proposed to be appointed / re-appointed meets such requirements, etc. please refer to the Corporate Governance Report which is a part of the Annual Report.