



**Vineet Laboratories Limited**  
Regd. Office: SY. No. 11/A3, Saheb Nagar, Kurdu Vill, Chintal Kunta, Eshwaramma Nilayam, L B Nagar Hyderabad.  
CIN- L24304TG2016PLC112888  
Phone: 040-24128833; Email Id: cs@vineetlabs.co.in; Website: vineetlabs.co.in

September 04, 2025

To  
BSE Limited,  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai- 400 001.

To  
National Stock Exchange of India Limited,  
Exchange Plaza, C-1, Block G,  
Bandra Kurla Complex,  
Bandra (E),  
Mumbai – 400 051.

BSE Scrip Code: 543298

NSE Scrip Code: VINEETLAB

Dear Sir / Ma'am,

**Subject Newspaper advertisement titled "09<sup>th</sup> Annual General Meeting and E-Voting Information".**

**Reference Regulation 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.**

In compliance with Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management & Administration) Rules, 2014, please find enclosed herewith the newspaper advertisement published in Financial Express (English Language) and Nava Telangana (Telugu Edition) on September 03, 2025 and September 04, 2025 respectively, in compliance with Ministry of Corporate Affairs General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 5, 2020, 10/2022 dated December 28, 2022, 09/2023 dated September 25, 2023 and subsequent circulars issued in this regard, the latest being, 09/2024 dated September 19, 2024 and SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated October 3, 2024 regarding despatch of notice of 09<sup>th</sup> Annual General Meeting and e-voting information.

This notice is also available on Company's website at <https://www.vineetlabs.co.in/images/pdf/FY2024-2025.pdf>.

This is for your information and records.

Thanking You,

Yours faithfully,

For Vineet Laboratories Limited

Ramesh Kumar Bandari  
Company Secretary and Compliance Officer





**CEMANTIC INFRA-TECH LIMITED**

(Formerly known as Quantum Build-Tech Limited)  
CIN: L72020TG1998PLC030071  
Regd Office: 8-1405/A7, Dream Valley, Near OU Colony, Shaikpet,  
Hyderabad - 500 008 Ph: 044-23568990, 23568766,  
Email id: info@cemanticinfra.com, Website: www.cemanticinfra.com

**NOTICE OF THE 27th ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE**

NOTICE is hereby given that the 27th Annual General Meeting (AGM) of the Members of Cematic Infra-Tech Limited (Formerly known as Quantum Build-Tech Limited) ("Company") will be held through Video Conferencing ("VC") or Other Audio-Visual Means ("OAVM"), on **29th September, 2025 at 3:00 PM IST** to transact the business as detailed in the Notice dated 14th August, 2025, convening the said AGM.

In view of the MCA Circulars and the Securities and Exchange Board of India (Listing Obligations & Disclosure Requirements) Regulations, 2015 (SEBI Listing Regulations), allowing convening the AGM through Video Conferencing or Other Audio-Visual Means, without the physical presence of the Members at a common venue, the AGM of the Company is being held through VC/OAVM.

**Notice of AGM and Dispatch**

In terms of the Section 101 of the Companies Act, 2013 read with Rule 18 of the Companies (Management and Administration) Rules, 2014, the aforesaid Notice and the Annual Report (including Financial Statements) for the Financial Year 2024-2025 has been sent through e-mail to all the Members whose e-mail addresses are registered with the Depository Participant(s) (DP)/Registrar & Transfer Agent (RTA) / Company on **2nd September, 2025**. The Annual Report along with AGM Notice will be available on the Company's website at [www.cemanticinfra.com](http://www.cemanticinfra.com) and also on [www.evotingindia.com](http://www.evotingindia.com), [www.bseindia.com](http://www.bseindia.com). Members who have acquired shares in the Company after the said date, or who have not registered their e-mail address with the DP/RTA/Company can access the Annual Report on the above websites and send a request to your DP/RTA/Company for receipt of the same along with e-voting details.

**Closure of Register of Members and Share Transfer Books**

NOTICE is further given pursuant to Section 91 of the Companies Act, 2013 that the Register of Members and Share Transfer Books of the Company shall remain closed from **Tuesday, 23rd September, 2025 to Monday, 29th September, 2025 (both days inclusive)** for the purpose of Annual General Meeting. Members and all other persons concerned are requested to lodge the share transfer deed(s), if any, duly executed, with the Registrar & Transfer Agent (RTA) and update their particulars, if any, to the RTA (in respect of shares held in physical form) or directly to their Depository Participant(s) on or before **22nd September, 2025 ("Cut-off date")**. All shareholders holding shares as on cut-off date shall be eligible to cast their vote and attend the AGM of the Company.

**Manner of Voting at the AGM (remote e-voting and e-voting at AGM)**

NOTICE is further given that in compliance with Section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, the Company is providing e-voting facility (remote e-voting and e-voting at the AGM) to all its Shareholders to enable them to cast their votes on all matters listed in the said Notice through electronic means.

**Cut-off Date for determining the Members entitled to vote through e-voting** Monday, 22nd September, 2025

**Commencement of e-voting period** Friday, 26th September, 2025 (9:00 AM)

**End of e-voting period** Sunday, 28th September 2025 (5:00 PM)

The members who cast their vote through remote e-voting may attend the AGM but will not be allowed to vote again at the AGM. The detailed instructions for casting the vote through e-voting is attached to the AGM Notice as well as available on the Company's website on [www.cemanticinfra.com](http://www.cemanticinfra.com) and on websites at [www.evotingindia.com](http://www.evotingindia.com) and [www.bseindia.com](http://www.bseindia.com).

Any person who becomes a Member of the Company after the dispatch of the Notice convening the AGM and holds shares as on the cut-off date may obtain the LOGIN ID and password by sending a request to [helpdesk.evoting@csdindia.com](mailto:helpdesk.evoting@csdindia.com) or call on 022-23058542/43 or mail to [investor.relations@cvcpil.com](mailto:investor.relations@cvcpil.com). However, if such person is already registered with CDSL for e-voting then he/she can use his/her existing USER ID and password for casting vote. Any person who is not a shareholder as on the cut-off date may consider this notice for informational purposes only.

**Attendance to the AGM through VC/OAVM:**

Members are requested to note, that in view of the MCA Circulars, the Company is pleased to provide attendance to the AGM through VC/OAVM facility. The Shareholders will be required to login on [www.evotingindia.com](http://www.evotingindia.com) using their e-voting User ID and password. The link to view and participate in the AGM proceedings will be available on [www.evotingindia.com](http://www.evotingindia.com). The details for participation to the AGM, registration as a Speaker and to ask questions on the agenda for the AGM are included in the Notes to the AGM Notice. Members are requested to update the address/ email their DP by sending a written request by email to [investor.relations@cvcpil.com](mailto:investor.relations@cvcpil.com).

In case of any queries/grievances, connected with facility for voting by electronic means, please contact Mr. Rakshad Dhal, Sr. Manager, (CDSL), Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futrex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to [helpdesk.evoting@csdindia.com](mailto:helpdesk.evoting@csdindia.com) or call on 022-23058542/43.

By Order of the Board of Directors  
For Cematic Infra-Tech Limited  
(Formerly known as Quantum Build-Tech Limited)

Sd/-  
**Guduru Satyanarayana**  
Managing Director  
DIN: 02051710

Date: 03.09.2025  
Place: Hyderabad

**ASIAN TEA & EXPORTS LIMITED**

CIN No. L24119WB1987PLC041876  
Sikkim Commerce House, 4/1, Middleton Street, Kolkata - 700 071, India  
Phone: 91-33 4006 3601 / 3602  
E-mail: [cosec@asianteaexports.com](mailto:cosec@asianteaexports.com), Website: [www.asianteaexports.com](http://www.asianteaexports.com)

**NOTICE OF 39TH ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE INFORMATION**

NOTICE is hereby given that the 39th Annual General Meeting (AGM) of the Members of the Asian Tea and Exports Limited ("the Company") is scheduled to be held on **Wednesday, 24th September, 2025 at 2:00 PM (IST)** through Video Conference ("VC")/Other Audio-Visual Means ("OAVM") to transact the business set out in the Notice of AGM. Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

In accordance with General Circulars issued by the Ministry of Corporate Affairs, vide its General Circular Nos. 14/2020 dated 8th April, 2020, No. 17/2020 dated 13th April, 2020, No. 20/2020 dated 5th May, 2020, No. 02/2021 dated 13th January, 2021, No. 21/2021 dated 14th December, 2021, No. 2/2022 dated 5th May, 2022, No. 10/2022 dated 28th December, 2022, No. 09/2023 dated 25th September, 2023 and 09/2024 dated 19th September, 2024 ("MCA Circulars") and Securities and Exchange Board of India vide its Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated 13th May, 2022, SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 11th July, 2023, SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 11th July, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and other applicable circulars/provisions, issued by the Securities and Exchange Board of India ("SEBI Circulars"), permitted companies to conduct Annual General Meeting ("AGM") through Video Conference ("VC")/Other Audio-Visual Means ("OAVM"), without the physical presence of the Members at the AGM Venue.

The AGM of the Company being held through VC/OAVM without the physical presence of Members at the Registered Office of the Company.

Electronic dispatch of the Annual Report, 2024-25, along with the AGM Notice have been completed on Tuesday, 02nd September, 2025. The Notice of the AGM is also available on the website of the BSE Limited (at [www.bseindia.com](http://www.bseindia.com)). Notice is further given that the Company is providing electronic voting facility to the members to exercise their votes on all the resolutions set forth in the Notice of AGM. The Company has engaged NSDL for providing e-voting facility. In compliance with the aforesaid circulars, the Notice of AGM and Annual Report of F.Y. 2024-25, have been sent only through electronic mode to all the members whose e-mail addresses are registered with the Company or Depository Participant(s) (DP), as the case may be. The physical copy of the Annual Report will also be sent to the members at their registered address who request for the same. However, Members including Members who have not registered their e-mail addresses with the Company/DP can download the AGM Notice and Annual Report from the Company's website i.e. <https://www.asianteaexports.com/> and the same is also available on the website of the BSE Limited at [www.bseindia.com](http://www.bseindia.com) and [www.cse-india.com](http://www.cse-india.com) and on the website of NSDL at [www.evotingindia.com](http://www.evotingindia.com).

**Remote e-voting and e-voting during the AGM**

1. Pursuant to the provisions of Section 108 of the Act and Rule 20 of Companies (Management & Administration) Rules, 2014 as amended from time to time, the Secretarial Standards on General Meetings issued by the Institute of Company Secretaries of India (ICSI) and Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015, as amended and the MCA Circulars the Members are provided with the facility to cast their votes on all resolutions as set forth in the Notice convening the AGM using electronic voting system ("Remote e-voting") provided by NSDL.

2. The remote e-voting period commences on **Sunday, 21st September, 2025 at 09.00 A.M. (IST)** and will end on **Tuesday, 23rd September, 2025 at 05.00 P.M. (IST)**. During the period, the Members may cast their vote electronically. The remote e-voting module shall be disabled by NSDL thereafter.

3. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. **Wednesday, 17th September, 2025**, only shall be entitled to avail the facility of remote e-voting as well as voting in the General Meeting.

4. Those Members who shall be present in the AGM through VC/OAVM facility and had not cast their votes on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.

5. The Members who have cast their votes by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM but shall not be entitled to cast their votes again. Any person, who acquires shares of the Company and becomes a Member after the Notice has been sent electronically and holds shares as on the cut-off date, may obtain the login ID and password by sending a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). However, if he/she is already registered with NSDL for remote e-voting, then he/she can use his/her existing User ID and password for casting the votes.

6. The Board of directors has appointed Ms. Pooja Pujari, Practicing Company Secretary (FCS No. 13102, COP No. 20171) proprietor of M/s Pooja Pujari & Associates as the Scrutinizer to scrutinize the entire remote e-voting process in a fair and transparent manner.

7. In case of any queries pertaining to e-voting, members may refer to FAQs and the e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or contact at 022-4886 7000 and 022-2499 7000. In case of any grievances relating to e-voting, please contact Mr. Pratik Dutt, Assistant Manager at [pratikd@nsdl.co.in](mailto:pratikd@nsdl.co.in).

8. Shareholders holding shares in physical mode and whose email IDs are not registered are requested to register their email IDs with S.K. Infosolutions Pvt. Ltd., Registrar and Transfer Agent (RTA) at [skdcpil@gmail.com](mailto:skdcpil@gmail.com) mentioning their Name as registered with the RTA, Address, email ID, Mobile Number, self-attested copy of PAN, DPID/Client ID or Folio Number and number of shares held. Members holding shares in dematerialised mode are requested to register/update their email address with the relevant Depository Participant(s).

9. As per the aforesaid MCA Circulars and SEBI Circulars, no physical copies of the Annual Report will be sent to Members, except to those Members who have requested for physical copy of the Annual Report.

**Details of Book Closure**

Pursuant to Section 91 of the Companies Act, 2013 read with Rules made thereunder and as per Regulation 42 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015, as amended, the Register of Members and Share Transfer books of the Company will remain closed from **Thursday, 18th September, 2025 to Wednesday, 24th September, 2025 (both days inclusive)** for taking record of the members for the purpose of the 39th AGM of the Company.

By Order of the Board of Directors  
For Asian Tea and Exports Limited  
Sd/-  
**Hariram Garg**  
Managing Director  
DIN: 00216053

Place: Kolkata  
Date: 02nd September, 2025

**VINEET LABORATORIES LIMITED**

CIN:L24304TG2018PLC12888  
Regd Office: SY No. 11/A3, Sahab Nagar, Kurdu Vill, Chintal Kunta,  
Eshwaramma Nilayam, L B Nagar, Hyderabad, Telangana-500074, India.  
Email ID: [cs@vineetlabs.co.in](mailto:cs@vineetlabs.co.in), Website: [www.vineetlabs.co.in](http://www.vineetlabs.co.in)

**Notice of 09th Annual General Meeting (through Video Conferencing (VC) / Other Audio Visual Means (OAVM) and E-Voting Information**

Notice is hereby given that the 09th Annual General Meeting (AGM) of the Company will be held on Thursday, September 25, 2025 at SY No. 11/A3, Sahab Nagar, Kurdu Vill, Chintal Kunta, Eshwaramma Nilayam, L B Nagar, Hyderabad Telangana - 500074 at 11.00 AM (IST) through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") to transact the businesses as set out in the Notice. The dispatch of the Notice of AGM along with Annual Report 2024-25 through emails has been completed on September 02, 2025.

In compliance with the Ministry of Corporate Affairs (MCA) General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, in relation to "Clarification on passing of ordinary and special resolution by companies under the Companies Act 2013 and the rules made thereunder on account of the threat posed by Covid-19", General Circular Nos. 20/2020 dated May 5, 2020, 10/2022 dated December 28, 2022, General Circular No. 08/2023 dated September 25, 2023, SEBI/HO/CFD/CMD2/CIR/P/2020/79 dated 12th May, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 11th July, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and other applicable circulars/provisions, issued by the Securities and Exchange Board of India ("SEBI Circulars"), permitted the holding of AGM through VC or OAVM, without the physical presence of the Members at a common venue. In compliance with these MCA Circulars and the relevant provisions of the Companies Act 2013, the AGM of the company will be held through VC/OAVM.

In accordance with the aforesaid MCA Circulars and Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022, SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 11th July, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and other applicable circulars/provisions, issued by the Securities and Exchange Board of India (collectively referred as "SEBI Circulars") the Notice of the AGM along with the Annual Report for FY 2024-25 is being sent through electronic mode to those members whose e-mail IDs are registered with the Registrar & Transfer Agent (RTA) or respective Depository Participant(s) (DPs). The aforesaid documents are also available on the website of the Company at [www.vineetlabs.co.in/images/pdf/FY2024-2025.pdf](http://www.vineetlabs.co.in/images/pdf/FY2024-2025.pdf) and of the Stock Exchanges at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) and the AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. [www.evotingindia.com](http://www.evotingindia.com). Members can attend and participate in the AGM through VC/OAVM facility only and their attendance shall be counted for the purpose of determining the quorum under Section 103 of Companies Act, 2013. The instruction for joining the AGM is provided in the Notice of the AGM.

Remote e-voting facility is provided to Members to cast their votes on any of the resolutions set out in the Notice of the AGM. Members have the option to cast their vote using the remote e-voting facility prior to the AGM or during the AGM. Detailed procedure for remote e-voting is provided in the Notice of the AGM.

Members holding shares either in physical form or dematerialized form, as on the cut-off date September 18, 2025, may cast their votes electronically on the business as set forth in the Notice of the AGM through the electronic voting system of CDSL (remote e-voting). The dates of Book Closure: September 18, 2025 to September 25, 2025 (both days inclusive).

Members are hereby informed that:

- The business as set forth in the Notice of the AGM may be transacted through remote e-voting.
- The remote e-voting shall commence on Monday, September 22, 2025 (9:00 AM).
- The remote e-voting shall end on Wednesday, September 24, 2025 (5:00 PM).
- The cut-off date for determining the eligibility to vote by remote e-voting shall be September 18, 2025.
- Remote e-voting module will be disabled after 5:00 p.m. on September 24, 2025.

Any person, who acquires shares of the Company and becomes a member post-dispatch of the Notice of the AGM and holds shares as on the cut-off date i.e. September 18, 2025, may obtain the login ID and password by sending a request to [helpdesk.evoting@csdindia.com](mailto:helpdesk.evoting@csdindia.com). However, if a person is already registered with CDSL for e-voting, then the existing user ID and password can be used for casting their vote.

Members may note that: a) The remote e-voting module shall be disabled by CDSL beyond 5:00 p.m. on September 24, 2025 and once the votes on a resolution is cast by the member, the member shall not be allowed to change it subsequently; b) The facility for voting will also be made available during the AGM, and those members present in the AGM, who have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available during AGM. c) The Members who have cast their votes by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their votes again; and d) Only persons whose names are recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date shall be entitled to avail the facility of remote e-voting or voting at the AGM.

The manner of voting remotely for members holding shares in dematerialized mode and for members who have not registered their email addresses is provided in the Notice of the AGM.

Members (i) for the shares held in dematerialized mode and (ii) who have not registered their email addresses and mobile number are requested to register their email addresses and mobile number with their respective depository participant(s) and members are requested to update their email addresses and mobile number online with Company's Registrar and Share Transfer Agent, Venture Capital and Corporate Investments Private Limited at [investor.relations@cvcpil.com](mailto:investor.relations@cvcpil.com) to receive copies of the Annual Report 2024-25 along with the Notice of the AGM, and instructions for remote e-voting.

The Board of Directors has appointed Mr. Jineshwar Kumar Sankhala, Practicing Company Secretary as the Scrutinizer of the company to scrutinize the remote e-voting and voting at the AGM.

In case you have any queries or issues regarding e-voting, shareholders may refer the Frequently Asked Questions (FAQs) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@csdindia.com](mailto:helpdesk.evoting@csdindia.com) or contact Mr. Rakshad Dhal, Sr. Manager, (CDSL), Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futrex, Mafatal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400 013 or call at toll free no 1800 22 55 33 or contact Company's RTA, Venture Capital and Corporate Investments Private Limited, "AURUM", D No.4-50P/HS74F & 5F, 4th & 5th Floors, Plot No.57, Jayabheri Enclave Phase - II, Gachibowli, Serilingampally, Hyderabad-500 032, Ranga Reddy Dist., Telangana, Pin- 501 402-3819475. Email: [investor.relations@cvcpil.com](mailto:investor.relations@cvcpil.com).

For Vineet Laboratories Limited  
Sd/-  
**Ramesh Kumar Bandari**  
Company Secretary & Compliance Officer

Place : Hyderabad  
Date : September 03, 2025

**INDONG TEA COMPANY LIMITED**

CIN: L01122WB1990PLC050506  
Regd. Office: Sikkim Commerce House, 4/1 Middleton Street,  
Kolkata, 700071, India. Phone: 033 4006 3601  
E-mail id: [cs@indongteaco.com](mailto:cs@indongteaco.com), Website: [www.indongteaco.com](http://www.indongteaco.com)

**NOTICE OF 35TH ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE INFORMATION**

NOTICE is hereby given that the 35TH Annual General Meeting (AGM) of the Members of the Indong Tea Company Limited ("the Company") is scheduled to be held on **Wednesday, September 24, 2025 at 11:00 A.M. (IST)** through Video Conference ("VC")/Other Audio-Visual Means ("OAVM") to transact the business set out in the Notice of AGM. Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

In accordance with General Circulars issued by the Ministry of Corporate Affairs, vide its General Circular Nos. 14/2020 dated 8th April, 2020, No. 17/2020 dated 13th April, 2020, No. 20/2020 dated 5th May, 2020, No. 02/2021 dated 13th January, 2021, No. 21/2021 dated 14th December, 2021, No. 2/2022 dated 5th May, 2022, No. 10/2022 dated 28th December, 2022, No. 09/2023 dated 25th September, 2023 and 09/2024 dated 19th September, 2024 ("MCA Circulars") and Securities and Exchange Board of India vide its Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021, SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated 13th May, 2022, SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 11th July, 2023 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2023/167 dated 7th October, 2023 and other applicable circulars/provisions, issued by the Securities and Exchange Board of India ("SEBI Circulars"), permitted companies to conduct Annual General Meeting ("AGM") through Video Conference ("VC")/Other Audio Visual Means ("OAVM"), without the physical presence of the Members at the AGM Venue.

The AGM of the Company being held through VC/OAVM without the physical presence of Members at the Registered Office of the Company.

Electronic dispatch of the Annual Report, 2024-25, along with the AGM Notice have been completed on Tuesday, September 2, 2025. The Notice of the AGM is also available on the website of the BSE Limited (at [www.bseindia.com](http://www.bseindia.com)). Notice is further given that the Company is providing electronic voting facility to the members to exercise their votes on all the resolutions set forth in the Notice of AGM. The Company has engaged NSDL for providing e-voting facility. In compliance with the aforesaid circulars, the Notice of AGM and Annual Report of F.Y. 2024-25, have been sent only through electronic mode to all the members whose e-mail addresses are registered with the Company or Depository Participant(s) (DP), as the case may be. The physical copy of the Annual Report will also be sent to the members at their registered address who request for the same. However, Members including Members who have not registered their e-mail addresses with the Company/DP can download the AGM Notice and Annual Report from the Company's website i.e. <https://www.indongteaco.com/> and the same is also available on the website of the BSE Limited at [www.bseindia.com](http://www.bseindia.com) and on the website of NSDL at [www.evotingindia.com](http://www.evotingindia.com).

**Remote e-voting and e-voting during the AGM**

1. Pursuant to the provisions of Section 108 of the Act and Rule 20 of Companies (Management & Administration) Rules, 2014 as amended from time to time, the Secretarial Standards on General Meetings issued by the Institute of Company Secretaries of India (ICSI) and Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015, as amended and the MCA Circulars the Members are provided with the facility to cast their votes on all resolutions as set forth in the Notice convening the AGM using electronic voting system ("Remote e-voting") provided by NSDL.

2. The remote e-voting period commences on **Sunday, 21st September, 2025 at 09.00 A.M. (IST)** and will end on **Tuesday, 23rd September, 2025 at 05.00 P.M. (IST)**. During this period, the Members may cast their vote electronically. The remote e-voting module shall be disabled by NSDL thereafter.

3. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. **Wednesday, 17th September, 2025**, only shall be entitled to avail the facility of remote e-voting as well as voting in the General Meeting.

4. Those Members who shall be present in the AGM through VC/OAVM facility and had not cast their votes on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.

5. The Members who have cast their votes by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM but shall not be entitled to cast their votes again. Any person, who acquires shares of the Company and becomes a Member after the Notice has been sent electronically and holds shares as on the cut-off date, may obtain the login ID and password by sending a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in). However, if he/she is already registered with NSDL for remote e-voting, then he/she can use his/her existing User ID and password for casting the votes.

6. The Board of directors has appointed Ms. Pooja Pujari, Practicing Company Secretary (FCS No. 13102, COP No. 20171) proprietor of M/s Pooja Pujari & Associates as the Scrutinizer to scrutinize the entire remote e-voting process in a fair and transparent manner.

7. In case of any queries pertaining to e-voting, members may refer to FAQs and the e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or contact at 022-4886 7000 and 022-2499 7000. In case of any grievances relating to e-voting, please contact Ms. Pallavi Mhatre, Senior Manager, NSDL at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).

8. Shareholders holding shares in physical mode and whose email IDs are not registered are requested to register their email IDs with Cameo Corporate Services Limited, Registrar and Transfer Agent (RTA) at [cameo@cameoindia.com](mailto:cameo@cameoindia.com) mentioning their Name as registered with the RTA, Address, email ID, Mobile Number, self-attested copy of PAN, DPID/Client ID or Folio Number and number of shares held. Members holding shares in dematerialised mode are requested to register/update their email address with the relevant Depository Participant(s).

9. As per the aforesaid MCA Circulars and SEBI Circulars, no physical copies of the Annual Report will be sent to Members, except to those Members who have requested for physical copy of the Annual Report.

**Details of Book Closure**

Pursuant to Section 91 of the Companies Act, 2013 read with Rules made thereunder and as per Regulation 42 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015, as amended, the Register of Members and Share Transfer books of the Company will remain closed from **Thursday, 18th September, 2025 to Wednesday, 24th September, 2025 (both days inclusive)** for taking record of the members for the purpose of the 35th AGM of the Company.

By Order of the Board of Directors  
For Indong Tea Company Limited  
Sd/-  
**Chandan Gupta**  
Company Secretary Cum Compliance Officer  
Membership No.: F13530

Place: Kolkata  
Date: 2nd September, 2025

**TATA POWER**

(Corporate Contracts Department)  
Sahar Receiving Station, Near Hotel Leela, Andheri (E), Mumbai 400 059, Maharashtra, India  
(Board Line: 022-67173188) CIN: L28920MH1991PLC000567

**NOTICE INVITING EXPRESSION OF INTEREST**

The Tata Power Company Limited hereby invites Expression of Interest from eligible parties for the following packages:

**Civil & Architectural works in Cante**



